



State of Delaware
Department of Human Resources

**ACKNOWLEDGEMENT OF RECEIPT
&
AGREEMENT TO COMPLY**

- Affordable Care Act and Marketplace Notices
- Consolidated Omnibus Budget Reconciliation Act (COBRA) FAQ's
- Domestic Violence Policy
- Drug Free Workplace Policy
- Employee Rights and Responsibilities Under the Family and Medical Leave Act (FMLA)
- Executive Order No. 30 Delaware's Continuing Commitment to Respectful Workplace
- Health Insurance Portability and Accountability Act (HIPAA)
- Medicare Enrollment Information for Active Employees , Pensioners and Covered Spouses
- Pregnant Workers Fairness Act Guidelines
- Respectful Workplace and Anti-Discrimination Policy
- State of Delaware Merit Rules
- State of Delaware Oath to Support the Constitution
- Statewide Acceptable Use Policy
- Workplace Violence Prevention Policy

☐ I certify that I have read, understand and agree to comply with all terms and conditions of employment as stated in each of the documents listed above.

Signature: _____ **Date:** _____

Printed Name: _____

This document is to be signed and witnessed in the presence of the designated agency Human Resources (HR)/Benefits Representative (Ben Rep) at the time you submit all new hire documentation.

HR/Ben Rep/Designee Signature: _____ **Date:** _____